

South Lopham Parish Council

**Minutes of the meeting held at Valley Farm, Low Common.
Thursday 10th July 2014 7.30pm**

- 1. To record attendance and consider the acceptance of apologies for absence.**
Apologies were received from S Reynolds, S Martin and R Webb.
- 2. To record declarations of interests from members in any item to be discussed.**
None declared.
- 3. To approve the Minutes of the last meeting (8 May 2014).**
The meeting notes were unanimously approved.
- 4. To report on matters arising from the Minutes (other than those listed separately on the Agenda).**
The hedge alongside the Old Rectory still needs trimming, the meeting did not know whether RW had spoken to the owner. The owner of the over grown hedge/trees at Pierces Farm had agreed to trim them. The Clerk was still unclear who the payee should be for the wreath.
The Clerk had received a quotation for a significant cut back of under growth and pruning along Primrose Lane. Julie Crossley has been contacted about the possibility of NLPC sharing the cost. NLPC wished to make contact with the adjoining landowners to see if they would clear some of the over growth.
- 5. To receive and approve the Financial Report, the statement of current balances and to consider the following accounts for approval or ratification.**
Opening balance of £2153.10, receipts of £1528.83 (precept) and £116.13 (recycling), cleared cheques £997.78, balance as at 30/06/2014 £2800.28.
 - a) Lophams' News June & July 2014 (2x£22) £44, unanimously approved.
 - b) Clerk's salary £300 PAYE £0.00, unanimously approved.
 - c) Clerk's expenses for P Hodson audit £13.98, unanimously approved.
 - d) Clerk's expenses for printer cartridges £32.19, unanimously approved.
- 6. To receive reports from Councillors on the following;**
 - a) Planning – SM was not present but had provided a written update which the Clerk read to the meeting. A copy of the report is attached with these notes. Whitebread Farm solar application has been refused, Pansthorne has been approved and a new application for 2 agricultural buildings has been submitted on land at Pooley Street. DH asked if we had received any information about a planning notice at Noddle Farm? The Clerk had not received any details.
 - b) Highways – JP reported that a number of potholes still need filling, these have been raised/chased with Highways, he will chase again. Similarly the drain cover/man hole on the A1066 outside Weavers and the over flowing drain on the A1066 just past the White Horse pub. The sign post on Low Common and a large pot hole on Low Common.
 - c) Community – DH reminded everyone that the flower festival was the coming weekend. 11/12 July.
 - d) Footpaths – no report from RW: JC reported a broken finger post near the Church, RW to liaise with JC re exact location and help to replace the post. Correspondence had been received/replied to concerning some over grown footpaths – RW to request the landowners to cut the overgrowth.
 - e) Works – mention was made that the bus shelter needed a sweep. TF confirmed he

sweeps/tidies this every month or so.

7. Other Reports

- a. Parish Website **SR**. No report.
- b. Lophams' Society **RC**. No report. Summer Jazz Concert 19 July

8. To consider other items of correspondence

Open space audit 2014 letter from breckland 24/6/14 – 4 areas of open space will be reported to Breckland by the Clerk; the grass around the war memorial, grass in front of the church, grass around the village hall and the open space of Redgrave and Lopham Fen. JC will read and respond, if necessary, to the Consultation document received from the school.

9. To transact Any Other Business and receive suggestions for items to be placed on the Agenda for the next meeting.

Village Games, JP reported that South Lopham had retained the champions trophy, they were going to the Norfolk final on Sunday 13/7. Comment was made that DPD delivery vans were breaking the 30mph speed limit through the village. If number plates can be obtained this would help in reporting the matter to the local office.

10. Date and time of next meeting

4 September 2014
 6 November 2014
 8 January 2015
 5 March 2015

Signed..... John Crisp, Chairman
 Date: