

Notice of the Parish Meeting of the South Lopham Parish Council

The Meeting of South Lopham Parish Council will be held Tuesday 8th July 2025 at 7.00pm in the Lophams Village Hall.

AGENDA

1. To **record** apologies for absence.
2. To **receive** declarations of interest on items on the agenda and **consider** any requests for dispensations.
3. To **agree and approve** the minutes of the Annual Meeting and Parish Council Meeting held on 13 May 2025.
4. **Matters arising** from previous minutes:
 - a. Gov.uk email addresses
 - b. Parish Partnership Scheme – SAM2 and 2025-26 Scheme
5. **Public Forum:** any opportunity for the public to raise matters.
6. To **receive** reports from the District and County Councillors.
7. **Planning** - To **review and make suggestions** on following planning applications:
 - a. To note Planning decisions since the last meeting – PL/2025/0606/FMIN – Refused.
 - b. PL/2025/0805/HOU – Bridge Farm, Low Common Road – Connected annex and dining room extension. New sewage treatment plant to replace existing septic tank.
 - c. PL/2025/0921/HOU – 3 Council Houses, Church Road - Two storey side extension, single storey rear extension and new garage.
8. To **receive** the Monthly Financial Report to end of June 2025
9. To **approve** the following payments:
 - a. Lophams Village Hall - £25 for hire of hall for July 2025 PC meeting
 - b. Clerk's Pay for June 2025 - £217.27 net
 - c. HMRC for June 2025 - £7.80
 - d. Clerk's Pay for July 2025 - £217.27 net
 - e. HMRC for July 2025 - £7.80
 - f. Croft Castings Ltd - £216 for sign for memorial green
10. To **receive** reports from Councillors on the following:
 - a. Planning Matters - BH

- b. Highways - AS
- c. Community Matters including churchyard maintenance - JP
- d. Blo Norton Road site - AG
- e. Footpaths, hedges, and ditches - RW
- f. Works - SP
- g. FB Page - KP
- h. SAM2 – RW

11. To **receive** and **approve the revised Code of Conduct**

12. To **receive** and **action** correspondence:

- a. Local Government Re-organisation Consultation
- b. Norfolk Local Access Forum
- c. Breckland Local Plan
- d. Norfolk Community Fund

13. To **receive** suggestions for items to be included on the agenda for the next Meeting

14. To **note** the date and time of next meeting – **Tuesday 9 September 2025**

15. To **note** future dates for 2025 - Tuesday 11 November

Alison Pena (Parish Clerk/RFO)