

Notice of the Parish Meeting of the South Lopham Parish Council

The Meeting of South Lopham Parish Council will be held Tuesday 13th January 2026 at 7.00pm in the Lophams Village Hall.

AGENDA

1. To **record** apologies for absence.
2. To **receive** declarations of interest on items on the agenda and **consider** any requests for dispensations.
3. To **agree and approve** the minutes of the Parish Council Meeting held on 11 November 2025.
4. **Matters arising** from previous minutes:
 - a. Parish Partnership Scheme 2026-27
5. **Public Forum**: any opportunity for the public to raise matters.
6. To **receive** reports from the District and County Councillors.
7. To **receive** reports from Councillors on the following:
 - a. Planning Matters - BH
 - b. Highways - AS
 - c. Community Matters including churchyard maintenance - JP
 - d. Blo Norton Road site, "Field View" - AG
 - e. Footpaths, hedges, and ditches - RW
 - f. Works - SP
 - g. FB Page - KP
 - h. SAM2 – AG
8. **Planning** - To **review and make suggestions** on following planning applications:
 - a. PL/2025/1828/TCA – Magdalen House, Redgrave Road – reduction of silver birch, leylandii and ash – **to note only**
 - b. PL/2025/1728/TCA – Waveney View, Redgrave Road – remove conifer – **to note only**
9. To **receive** the Monthly Financial Report to end of December 2025
10. To **agree** Budget for 2026–27 and Precept 2026-27
11. To **approve** the Internal Auditor for 2025/26 AGAR

12. To **approve** the following payments:

- a. Lophams Village Hall - £25 for hire of hall for January 2026 PC meeting
- b. Clerk's Pay for December 2025 - £222.90 net
- c. HMRC for December 2025 - £9.20
- d. Clerk's Pay for January 2026 - £222.90 net
- e. HMRC for January 2026 - £9.20

12. To **receive** and **action** correspondence:

- a. Community (land) Transfer Policy
- b. South Lopham Fuel Allotments Trust – to note

13. To **receive** suggestions for items to be included on the agenda for the next Meeting

- a. IT Policy

14. To **note** the date and time of next meeting – **Tuesday 10 March 2026**

15. To **note** future dates for **2026**:

Tuesday 12 May

Tuesday 14 July

Tuesday 8 September

Tuesday 10 November

Alison Pena (Parish Clerk/RFO)