

Notice of the Annual Parish Meeting, the Annual Meeting of the South Lopham Parish Council, and the May 2026 Parish Council Meeting.

The Annual Parish Meeting will be held Tuesday 12th May 2026 at 7.00pm in the Lophams Village Hall.

This will immediately be followed by the Annual Meeting of the Parish Council and the May 2026 Parish Council Meeting.

All Residents are welcome to attend.

Annual Parish Meeting

1. Welcome and Chair's report to the Parish on the activities within the Parish during 2025-2026.
2. Little Ouse Headwaters Project (LOHP) Annual Report for 2025-2026.
3. Q&A

Annual Meeting of the Parish Council

1. To elect the Chair for 2026-2027
2. To receive the Chair's Declaration of Office for 2026-2027
3. To appoint the Vice Chair for 2026-2027

South Lopham Parish Meeting – May 2026

The Agenda listed below will be discussed: -

AGENDA

1. To **record** apologies for absence.
2. **To receive** declarations of interest on items on the agenda and **consider** any requests for dispensations.
3. To **agree and approve** the minutes of the Parish Council Meeting held on 10 March 2026.
4. **Matters arising** from previous minutes:
 - a. SAM2 data analysis

- b. Litter picking equipment
- 5. **Public Forum:** any opportunity for the public to raise matters.
- 6. To **receive** reports from the District and County Councillors.
 - a. NCC Annual Report
- 7. **Planning** - To **review and make suggestions** on following planning applications:
 - a. To note Planning decisions since the last meeting – PL/2026/0517/NMA – 3 Council House, Church Road - **withdrawn**
 - b. PL/2026/0431/FMIN – 3 Hall Cottage, Church Road – alterations and improvements to 3 substandard farm rental cottages into 2 rental cottages, 2 new semi-detached cottages & 2 new detached cottages
 - c. PL/2026/0432/FMIN – Grange Farm, Chequers Lane – erection of new replacement detached dwelling
- 8. To **receive and approve** the Internal Audit Report 2025 - 2026
- 9. To **receive and approve** the Annual Governance Statement 2025 - 2026
- 10. To **receive and approve** the Annual Accounting Statement 2025 - 2026
- 11. To **receive approve and sign** the Certificate of Exemption 2025 - 2026
- 12. To **receive** the Monthly Financial Reports to end of March 2026 & April 2026
- 13. To **approve** the following payments:
 - a. Lophams Village Hall - £25 for hire of hall for May 2026 PC meeting
 - b. Clerk's Pay for April 2026 - £222.90 net
 - c. HMRC for April 2026 - £9.20
 - d. Clerk's Pay for May 2026 - £222.90 net
 - e. HMRC for May 2026 - £9.20
 - f. NPTS Subscription - £102
 - g. Zurich Insurance for period 1 June 2026 – 2027 - £304
 - h. Gary Bennett - £105 for spraying Blo' Norton Road land
- 14. To **receive** reports from Councillors on the following:
 - a. Planning Matters - BH
 - b. Highways - AS
 - c. Community Matters including churchyard maintenance - JP
 - d. Blo Norton Road site - tba

- e. Footpaths, hedges, and ditches - RW
- f. Works - SP
- g. FB Page - KP
- h. SAM2 – SP/AP
- i. Sip n Social café - AS

15. To **receive** and **action** correspondence:

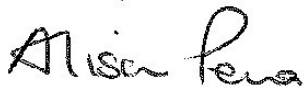
- a. Local Government Re-organisation update

16. To **receive** suggestions for items to be included on the agenda for the next Meeting

17. To **note** the date and time of next meeting – **Tuesday 14 July 2026**

18. To **note** future dates for 2026:

- Tuesday 8 September
- Tuesday 10 November



Alison Pena (Parish Clerk/RFO)

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